

Bolivar Peninsula Special Utility District
Minutes of the Regular Meeting, January 13, 2026

Directors Present

Bradley Metz, President
Kerry Aycock
Shauna King
Michael Plane
John Irvine
Beth Terminella
Michael Hoover
Chris Huston

Staff Present

Sheila Cunningham, GM
Clifford Howard
Ritchie Rodriguez
Donald Crawford
Cherina Perimon

Others Present

See Attachment "A"
Attached hereto for all purposes
and incorporated herein

Item 1 Call to Order: At 6:00 PM Bradley Metz, declared a quorum present and called the meeting to order.

Item 2 Pledge of Allegiance and moment of silence: The Pledge of Allegiance was led by Michael Plane and cited by all present. Afterwards, a moment of silence was observed.

Item 3 Approve minutes of the December 9th General Meeting:

A motion was made by John Irvine and seconded by Michael Plane to approve the December 9th general meeting. Motion unanimously approved.

Item 4 Committee Reports:

Committee for MUD conversion met with legal counsel to gain insight and understand the process. It was recommended that BPSUD consult a financial advisor as well in reference to the SUD to MUD inquiry.

Audit & Finance:

The committee met and reviewed all invoices and bank statements for December, 2025 and found all items to be in order.

Waterline Upgrade Committee:

Capital Improvement Plan from Shaumburg and Polk is expected to be complete in the next month. Cost per foot comparison for Contracts 1 through 4 was presented by Sheila Cunningham.

Item 5 Public Comments

Customers in attendance who requested to make public comments: Carlis Cole, Donna Sims, Garry Patton, Fran Griffin, Brenda Beauchamp, Shawn Pachlhofer, Larry Flanagan, Brenda Flanagan, Janie Mayfield, and Sandra Covington

Item 6 Manager's Report: The manager's report was presented by Sheila Cunningham, Clifford Howard, Ritchie Rodriguez, and Donald Crawford. The following items were reported and/or discussed:

1) A Review of Trial Balance, Comparative Budget Report and Account Balance Summary List: The Board reviewed the Trial Balance Report, Comparative Budget Report and the Account Balance Summary through December 2025 and found everything to be in order.

2) Review System Operational Reports:

* District Water Losses. The District experienced a four-month average water loss of 1.35% and 8.98% for December.

* The District has 6393 active accounts through December. In December, 0 accounts were liquidated and 231 were shut-off for non-payment.

* Total water sales for December were \$499,954.00.

*The average water bill for 2025 is \$83.32 and the monthly average for December was \$78.91.

* Water pumped was 26,204,000 M gallons and water sold was 17,190,000 M gallons with a loss difference of 8,609,000 M gallons for District flushing, County usage and fire department usage. There were 4 leaks repaired. There were 0 reportable accidents for the month and 0 injuries.

3) Review activities:

Two new hires for field crew. One has current C license from Oklahoma. PUC complaint was addressed, but the SOAH hearing is still a possibility. Met with our attorney to discuss SUD to MUD conversion.

4) Finances: Net income for December was \$403,889.

Item 7 Update on Capital projects

Waterline upgrades Bull-G was notified of contract award and we are waiting for a start date and a pre-construction date, Bolivar Plant Pump Upgrade-the pumps have been delivered- there are parts that need to be ordered and down time is expected to be 6 to 8 weeks., HI North Tank Rehab is almost complete.

Item 8 Discussion and possible action on Election of Officers

Board President-Chris Huston nominated Brad Metz with a second from John Irvine and all in favor

Treasurer- John Irvine nominated Kerry Aycock with a second from Chris Huston and all in favor

Secretary- Tabled

Vice President-Beth Terminella nominated Mark Desantis with a second by Kerry Aycock with all in favor

Item 9 Discussion and possible action on SUD to MUD conversion

Informational presentation was given by John Irvine and Kerry Aycock

Item 10 Discussion and possible action on Request for partial refund of developer Impact Fee

No action needed- The Impact Fee resolution does not allow for reimbursement under the given circumstances.

Item 11 Discussion and possible action on Third Party Inspector for Waterline Upgrade Contract 4

Tabled

Item 12 Discussion and possible action on Water Rate Study

Tabled for six months

Item 13 Discussion and possible action on Quarterly Investment Report

The report was given by Brad Metz. No action was taken.

Item 14 Discussion and possible action on TRWA Membership Renewal

Motion to approve by Brad Metz with a second by Michael Plane with all in favor

Item 15 Executive Session: Meet in closed session as follows:

A) Pursuant to §551.072 Deliberation Regarding Real Property

No business

Item 16 Reconvene in open session.

Not applicable

Item 17 Consideration and possible action regarding Executive Session

N/A

Item 18 Director's comments regarding future committee meetings

SUD to MUD Committee-interviewing attorneys and financial advisors

Item 19 Directors comments regarding future agenda items

Schedule for Contract four

Inspector for contract four

Nomination of Board Secretary

Communication avenues for customers

Website updates

Item 20 Set date for next regular Board meeting (February 10, 2026)

Item 21 Adjournment

A motion was made by Michael Plane and seconded by John Irvine to adjourn at 7:30 PM. Motion passed unanimously.

CERTIFICATION

I, the undersigned, do here by certify the above to be a true and accurate record of the Bolivar Peninsula Special Utility District Board of Directors' meeting conducted on January 13, 2026.

Brad Metz, Board President