

Bolivar Peninsula Special Utility District
Minutes of the Regular Meeting, June 9, 2026

Directors Present

Bradley Metz, President
Kerry Aycock
Toshia Daughtry
Mike Plane
Michael Hoover
John Irvine
Shauna King
Patrick Tinsley
Chris Huston

Staff Present

Sheila Cunningham, GM
Clifford Howard
Michelle Martin
Cherina Perimon
Richie Rodriguiz

Others Present

Brenda Beauchamp
Brenda Flanagan

Item 1 Call to Order: At 6:00 PM Bradley Metz, declared a quorum present and called the meeting to order.

Item 2 Pledge of Allegiance and moment of silence: The Pledge of Allegiance was led by Mike Plane and cited by all present. Afterwards, a moment of silence was observed.

Item 3 Approve the minutes of the Meeting on May 12, 2026:

A motion was made by Shauna King and seconded by Mike Plane to approve the May 12, 2026 general meeting minutes with all in favor.

Item 4 Committee Reports:

i. Audit & Finance:

The committee met and reviewed all invoices and bank statements for May, 2026 and found all items to be in order.

ii. Waterline Upgrade Committee:

Nothing to report

iii. Personnel, Policy & Procedures Committee:

GM annual evaluation- Completed with everything in good standing

iv. ESD / Fire Hydrant Committee:

Awaiting a schedule date from ESD

v. Communications Committee:

Townhall will be held at the Eagles on July 11th 9:00 AM-11:00 PM
Bolivar Live (David Harris) is available for a fee to broadcast the meeting. There was a motion to accept at a rate of no more than \$350.00 by Kerry Aycock and a second by John Irvine with all in favor.

Item 5 Public Comments

No comments

Item 6 Manager's Report:

a) Review System Operational Reports:

- * District Water Losses. The District experienced a four-month average water loss of 7.08 % and 17.31 % for May.
- * The District has 6404 active accounts through May. In May, 5 accounts were liquidated and 67 were shut-off for non-payment.
- * Total water sales for May were \$ 518,159 .
- * The average water bill for 2026 is \$ 80.44 and the monthly average for May was \$ 80.23 .
- * Water pumped was 37,711,000 gallons and water sold was 20,140,000 gallons with a loss difference of 17,571,000 gallons for District flushing, County usage and fire department usage. There were 5 leaks repaired. There were 0 reportable accidents for the month and 0 injuries.

b) Review activities: Although fully staffed, we are still hiring for field crew Smart meter replacement will begin in High Island in June.

c) Finances: Net income for May was \$ 241,101.00 .

Item 7 A Review of Trial Balance, Comparative Budget Report and Account Balance Summary List: The Board reviewed the Trial Balance Report, Comparative Budget Report and the Account Balance Summary through May and found everything to be in order.

Item 8 Update on Capital Projects

Waterline upgrades are going well with our contractor and inspector. We are currently working in Kingston Beach, Waco and Paisley.

Bolivar Plant Pump Upgrade is progressing. Next step is having all parties present for startup to ensure warranty requirements are met.

Item 9 Discussion and possible action on Publication of Meeting audio recordings
Cliff discussed audio clarity and is researching more recording devices.

Item 10 Discussion and possible action on Waterline extension / upgrade cost per foot fee

There was a motion made by Chris Huston to restructure the fee to published rate plus 10% and a second by John Irvine. The motion passed unanimously.

Item 11 Discussion and possible action on Investment Pool options

The Finance Committee will continue to research options

Item 12 Discussion and possible action on Converting to ACH for pre-approved Accounts Payable

Motion made by John Irvine to convert to ACH and EFT payments with a second by Shauna King. The motion passed unanimously.

Item 13 Executive Session: Meet in closed session as follows:

a. Pursuant to \$551,072 Deliberation Regarding Real Property

6:41 PM

Item 14 Reconvene in open session.

7:00 PM

Item 15 Consideration and possible action regarding Executive Session

John Irvine made a motion to hire Paul Terrill with Terrill & Waldrop with an allocation of up to \$30,000.00 at the present time. A second was made by Kerry Aycock. The vote carried with all in favor.

Item 16 Director's comments regarding future committee meetings

ESD hydrant committee meeting date

Item 17 Director's comments regarding future agenda items

Audio recording, Investment Pool research

Item 18 Set date for next regular Board meeting (July 14, 2026)

Item 19 Adjournment

A motion was made by Shauna King and seconded by Toshia Daughtry to adjourn at 7:15 PM. Motion passed unanimously.

CERTIFICATION

I, the undersigned, do here by certify the above to be a true and accurate record of the Bolivar Peninsula Special Utility District Board of Directors' meeting conducted on June 9, 2026.

Brad Metz, Board President

Chris Huston, Secretary